

# AGENDA

**Meeting:** Bradford-on-Avon Area Board  
**Place:** St Margaret's Hall, Bradford on Avon  
**Date:** Wednesday 21 June 2023  
**Time:** 7.00 pm

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Including the Parishes of: Atworth, Bradford on Avon, Holt, Limpley Stoke, Monkton Farleigh, South Wraxall, Staverton, Westwood, Wingfield, Winsley.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Stuart Figini , direct line 012225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Sarah Gibson, Bradford on Avon South (Chairman)  
Cllr Johnny Kidney, Winsley and Westwood (Vice-Chairman)  
Cllr Trevor Carbin, Holt and Staverton  
Cllr Tim Trimble, Bradford-on-Avon North

## **Recording and Broadcasting Information**

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## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Liam Cripps -

[Liam.Cripps@wiltshire.gov.uk](mailto:Liam.Cripps@wiltshire.gov.uk)

Area Board Delivery Officer – Caroline LeQuesne -[Caroline.LeQuesne@wiltshire.gov.uk](mailto:Caroline.LeQuesne@wiltshire.gov.uk)

Democratic Services Officer – Stuart Figini – [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Items to be considered	Time
<p>1     <b>Election of Chairman</b></p> <p>To elect a chairman for the forthcoming year.</p>	
<p>2     <b>Election of Vice-Chairman</b></p> <p>To elect a vice-chairman for the forthcoming year.</p>	
<p>3     <b>Apologies for Absence</b></p>	
<p>4     <b>Minutes</b> (<i>Pages 1 - 10</i>)</p> <p>To confirm the minutes of the meeting held on 22 February 2023.</p>	
<p>5     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6     <b>Chairman's Updates</b></p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>7     <b>Information Items</b> (<i>Pages 11 - 40</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> <li>• Wiltshire Council <a href="#">Consultation Portal</a></li> <li>• Moving Traffic Enforcement</li> <li>• Wiltshire Council Information Items: <ul style="list-style-type: none"> <li>○ Wiltshire Libraries Supporting to Stay Online</li> <li>○ National Numeracy Day</li> <li>○ Cost of Living Update</li> </ul> </li> </ul>	
<p>8     <b>Appointment of Representatives 2023/24</b> (<i>Pages 41 - 50</i>)</p> <p>To appoint representatives to outside bodies, to reconstitute and appoint Working Groups for the year 2023/24.</p>	
<p>9     <b>Scottish and Southern Electricity - Registration for Priority Service and Resilient Communities Fund</b></p> <p>To receive a presentation from Mel Grace and Helen Robertson, Scottish and Southern Electricity Network about registration for their priority service and resilient community's fund.</p>	

10 **Area Board - End of Year Report** (Pages 51 - 56)

To receive a report from the Strategic Engagement and Partnership Manager and Area Board Delivery Officer.

11 **Area Board - Priorities 2023/24**

To receive a presentation from the Area Board Delivery Officer.

12 **Partner and Community Updates** (Pages 57 - 70)

Verbal Updates

To receive any verbal updates from representatives, including:

- Parish and Town Councils
- Climate Friendly Bradford
- Wiltshire Music Centre
- Health and Wellbeing
- Local Youth Network

Written Updates

The Board is asked to note the following written and online updates attached to the agenda:

- Bradford on Avon Town Council
- Neighbourhood Policing Team
- Fire & Rescue

13 **Area Board Funding** (Pages 71 - 74)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£14,160	£7,700	£11,528

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
	None	

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1051</a>	west wilts radio – WWR DAB Project	£5,000

<a href="#">ABG1086</a>	Winsley Village Hall – New Heating	£3,000
<a href="#">ABG1231</a>	Saxon Group Riding for the Disabled Association – Suitable Seating	£440

**Older & Vulnerable Grants:**

Ref/Link	Grant Details	Amount Requested
	None	

**Young People Grants:**

Ref/Link	Grant Details	Amount Requested
	None	

Further information on the Area Board Grant system can be found [here](#).

14 **Local Highways and Footpath Improvement Group (LHFIG)**  
(Pages 75 - 126)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 17 April 2023, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

15 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

16 **Close & Future Dates**

Future Meeting Dates (7.00-9.00pm):

- 13 September 2023
- 1 November 2023
- 21 February 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, [Caroline.LeQuesne@wiltshire.gov.uk](mailto:Caroline.LeQuesne@wiltshire.gov.uk)

